

Gap Analysis Report

Your gap analysis is the distance between what you identify as most important and the reality that your schedule does not support those priorities. Using the Time Rubric Evaluation you previously filled out, work through this exercise. It will help you make incremental changes in your schedule to better align with your priorities and goals. For further instruction and information, refer to *The Faith of Our Children* Chapter 5 course on ChildDiscipleship.com.

Segment your activities. Reflect on the questions.

With your Time Rubric Evaluation in hand, find which activities you spend the most time doing in each of the categories shown below. List them out. What are you doing when building relationships? What are your activities related to prayer? In which activities are you

involved in discipleship/mentoring? And in which are you equipping parents?

Once you've listed your top 5 for each category, reflect on the questions that follow.

1

Building Relationships

ACTIVITIES	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____

What detailed steps do you take to accomplish activities in this category, and who is involved?

Are you being effective when engaging in these current activities?

What makes you effective or ineffective when engaging in these current activities?

What activities do you wish to stop doing?

What activities do you wish you were doing?

What would you do differently or who would you involve so that you could improve your effectiveness in this category?

How many hours a week do you wish to spend doing activities in this category?

What is the one thing you could do next week to be more effective in this category and how long would it take you?

2

Prayer

ACTIVITIES	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____

What detailed steps do you take to accomplish activities in this category, and who is involved?

Are you being effective when engaging in these current activities?

What makes you effective or ineffective when engaging in these current activities?

What activities do you wish to stop doing?

What activities do you wish you were doing?

What would you do differently or who would you involve so that you could improve your effectiveness in this category?

How many hours a week do you wish to spend doing activities in this category?

What is the one thing you could do next week to be more effective in this category and how long would it take you?

3

Discipleship /Mentoring

ACTIVITIES	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____

What detailed steps do you take to accomplish activities in this category, and who is involved?

Are you being effective when engaging in these current activities?

What makes you effective or ineffective when engaging in these current activities?

What activities do you wish to stop doing?

What activities do you wish you were doing?

What would you do differently or who would you involve so that you could improve your effectiveness in this category?

How many hours a week do you wish to spend doing activities in this category?

What is the one thing you could do next week to be more effective in this category and how long would it take you?

4

Equipping Parents

ACTIVITIES	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____
	Activity: _____	Hrs: _____

What detailed steps do you take to accomplish activities in this category, and who is involved?

Are you being effective when engaging in these current activities?

What makes you effective or ineffective when engaging in these current activities?

What activities do you wish to stop doing?

What activities do you wish you were doing?

What would you do differently or who would you involve so that you could improve your effectiveness in this category?

How many hours a week do you wish to spend doing activities in this category?

What is the one thing you could do next week to be more effective in this category and how long would it take you?